

ST. CLEMENT SCHOOL AFTERCARE PROGRAM

2025 - 2026

The St. Clement aftercare program is a school-based program coordinated by Janet Bennett. Our aftercare program runs each full school day, 3:00 PM -6:00 PM, from August through May. Aftercare is open to every student. Children in the aftercare program will be given the opportunity to eat snack, do homework, and participate in the daily activities chosen by the aftercare supervisors. Aftercare is NOT available on early dismissal days.

PAYMENT INFORMATION:

Payments are accepted through the St. Clement FACTS system or with CHECK payments. No cash payments. **If you choose to pay monthly thru the FACTS system, you must notify me of this so I can notify the parish office bookkeeper to get your family set up for monthly payments.* All payments are due on the first of the month, September-May. There is no August payment if your child attends regularly. (August days count for the holidays/days off throughout the school year. If your child attended aftercare during August and discontinues aftercare in September, days attended will be counted as Drop-in days and you will be charged.) The first payment is due on September 1st, and the second payment is due October 1st, and the first of each month thereafter. Checks should be made out to ***St. Clement*** and payments should be given to me or one of the aftercare supervisors. Check payments can also be sent to the school office in an envelope marked "aftercare." **DO NOT SEND "CHECK" PAYMENTS TO THE PARISH OFFICE!** Aftercare payments sent to the parish office will not be credited to your aftercare balance. Any payment should be made monthly by the due date or can also be paid in advance.

*Payments are due on the first of each month. There will be a late fee of \$25 if payment is not received by the 10th of each month. If payments have not been received by the 15th of any month, your child(ren) will not be allowed to attend aftercare until payment -and- late fee is paid in full.

DROP IN/EXTRA DAYS:

*Drop-in fee: \$25 per day, per child. After 3 drop-in days, the registration fee of \$25.00 will be required.

*Extra days for registered students: \$25 per child per day.

All Drop-in and Extra days should be paid by check!

*AFTERCARE REGISTRATION INFORMATION:

If you are interested in enrolling your child/children in the aftercare program, please send in the following by May 21, 2025...

1. Aftercare Registration/Contact Information forms, PRINTED OUT.
(These forms are attached)
2. Aftercare registration fee of \$ 25.00 per child. This fee holds your child's spot in our aftercare program. It is non-refundable.
*Registration fee must be paid with a check, payable to *St. Clement*.

*Registration fees and forms should be printed out and turned in by May 21, 2025, to hold a spot for next school year. We DO accept new children through the summer and school year, provided there are openings.

**LATE AFTERCARE REGISTRATIONS:

Aftercare Registration packets turned in *after* May 21, 2025 will be accepted but must be printed out, along with \$25 registration fee, per child, and dropped off -or- mailed to St Clement School, 1508 Bopp Road, Des Peres, MO 63131...to the attention of Janet Bennett, Aftercare.
(Checks payable to *St. Clement*)

THE SCHOOL YEAR IS READY TO BEGIN, NOW WHAT?

- I will contact each family who has registered by the end of July. If you have not been contacted by me, please e-mail me at jbennett@stclementschoo.
- The week before school begins, I will send out an e-mail to inform everyone of pick-up procedures, etc.
- Parents will notify each child's teacher that their child(ren) will be attending aftercare and their scheduled days.
- There will be NO aftercare on the first days of school.

*******The first day of Aftercare will be AUGUST 18, 2025.*******

If you have any questions regarding the Aftercare Program,
please contact me at my e-mail address:

[jbennett@stclementschoo.com](mailto:jbennett@stclementschoo)

St. Clement Aftercare REGISTRATION FORM:
2025-2026

Family Name: _____

Name of child: _____ Grade: _____ Circle the days your child will attend:

1. _____	_____	M	T	W	TH	F
2. _____	_____	M	T	W	TH	F
3. _____	_____	M	T	W	TH	F
4. _____	_____	M	T	W	TH	F

2025-2026 MONTHLY PAYMENTS:

*Families pay the same each month, unless they change their registration.

	<u>1 CHILD</u>	<u>2 CHILDREN</u>	<u>3 + CHILDREN</u>
1 day a week	\$80	\$140	\$200
2 days a week	\$130	\$230	\$310
3 days a week	\$160	\$290	\$390
4 days a week	\$185	\$330	\$440
5 days a week	\$210	\$370	\$490

Registration fee: \$25 per x _____ = _____ (total)
(# of children)

For director only. . .

Paid: \$ _____ Date Paid: _____ Director's initials _____
Check# _____

St. Clement Aftercare CONTACT INFORMATION FORM:
2025 - 2026

Family Name: _____
Student's Name _____ Grade _____ Male/Female _____
Student's Name _____ Grade _____ Male/Female _____
Student's Name _____ Grade _____ Male/Female _____
Student's Name _____ Grade _____ Male/Female _____

***Only persons listed below on this form will be allowed to sign-out your child(ren), unless parents notify Janet Bennett by e-mail or by calling the aftercare phone.**
***Photo ID will be required by anyone not recognizable by the aftercare supervisors.**

Contact information:

Mother's Name: _____ Father's Name: _____
Cell phone#: _____ Cell phone#: _____
Work phone#: _____ Work phone#: _____

**e-mail addresses: please print clearly*

_____ (Mom) _____ (Dad)

***Please list other individuals (besides parents) who have authorization to pick-up children from the After-Care Program:**

Pick-up Person _____	Pick-up Person _____
Relationship to student _____	Relationship to student _____
Cell phone#: _____	Cell phone#: _____
Work phone# _____	Work phone# _____

Pick-up Person _____	Pick-up Person _____
Relationship to student _____	Relationship to student _____
Cell phone#: _____	Cell phone#: _____
Work phone# _____	Work phone# _____

Pick-up Person _____	Pick-up Person _____
Relationship to student _____	Relationship to student _____
Cell phone#: _____	Cell phone#: _____
Work phone# _____	Work phone# _____

